**BVNA Executive Committee Meeting Minutes**

February 1, 2016

November Attendees: Sarah Herlihy, Jo Campbell, Trish Gillis, Francine Pilgrim, Kendra Mar, Ben Beck, Clyde Bergstresser, Judy Komarow, Paul Buta, Aoife Austin, Steven Dunnewell, Paul Buta, Kenzie Bok, Gaye Bok, Alex Balukonis, Bethany Patten, Tim Kacich, Tom Perkins, Grant Simpson,

City: Sam Chambers, Mayor’s Liaison

Claire Parker – Emerson College student

Meeting commences: 7:06PM

Motion to accept the January meeting minutes by Jo and Judy, all in favor - approved

**Buddy Christopher – ISD**Formerly an architect – now 30 years with the City – with Mayor, Buddy Christopher is working to change how ISD operates. Reduce time for a permit.

Looking at zoning: zoning and regulation should lead to a productive cause. Working closely with City Council. Example, change of policy on “sandwich boards.” ISD oversees all permitting for all buildings, restaurants, including environmental division and restaurant rating system. Code enforcement is not currently within ISD. Building a database of owners - ISD to do a rental registry program.

Recommends using the 311 App. Saturday permits are not common. Neighbors should ask if there is a permit, report to 311 if they do not comply. Proposed a $300 fine (currently $100).

Question: What about parking? Street closures? Driving wrong way on streets? What about working Saturdays and some Sundays? Can the permits be spaced?

Buddy: Workers/developers do not have authority to park – send 311 (including unloads). Problems with a contractor – contact Sam. If it is a public nuisance, it can be dealt with by ISD (including fees and fines). “Enforcement through education.” If parking is an issue – take a photo and send to Sam.

Buddy tries to go out of his way to help people that are trying to start/build a local business. What is the impact of the zoning – determine if it is real.

Garbage? Use 311 – but if chronic, contact ISD. Code enforcement is under Public Works.

Environmental codes? Use 311 to report any projects that look like a failure

Sarah – request Sam to schedule a return visit of Buddy Christopher. Call with questions.

**Safety Committee Updates – Judy Komarow**

Information at the last meeting about a neighborhood and Crimestoppers. The BPD cannot pay for cameras, but can provide some materials (flashlights). Crime is down in the past month. A car flipped over on Cortes. There was an arrest of someone looking into cars – uncertain if this was the person responsible for the car breaks.

Sarah: as a community, we are doing what the BPD recommends. Regarding lighting, the staff at the Winchester parking lot are inconsistent with keeping the lights on.

**Social and Parks/Public Spaces**

Merging the Friends (2003) to be a 501c3 with BVNA: Engaged a local law firm, < >, to oversee the merger. Had an initial call – the firm reminded us we cannot restrict the funds, according to Commonwealth. Process started.

**New Expense Policy: Sarah Herlihy**

New policy is not triggered by any incidents or issues. Important going forward there is clarity of what is spent and how to be reimbursed. It will be posted on the website. Paul motioned approving, Clyde seconded – all approved.

**Licensing: Clyde Bergstresser**

Entertainment license for the tenants of 333 Tremont Street – will return to BV Licensing when they have a draft of the application. They have another event upcoming, BV Licensing waiting for more information. They are in close contact with Gaye and Clyde.

**Social:** Alex Balukonis

Regarding the annual fundraiser: Getting final approval from the venue – they need approval from corporate.

**City – Sam Chambers**

If anyone would like to receive a copy of the Mayor’s speech, let Sam know.

Contact Sam if neighborhood issues during any snow.

**Stuart Street Zoning**

No parcel in Bay Village height changes – the “Castle” parking lot was not included.

Motion to adjourn the meeting at 8:06pm by Paul Buta, seconded by Judy Komarow - All in favor.